

REGULATION FOR COLLECTION WASTE

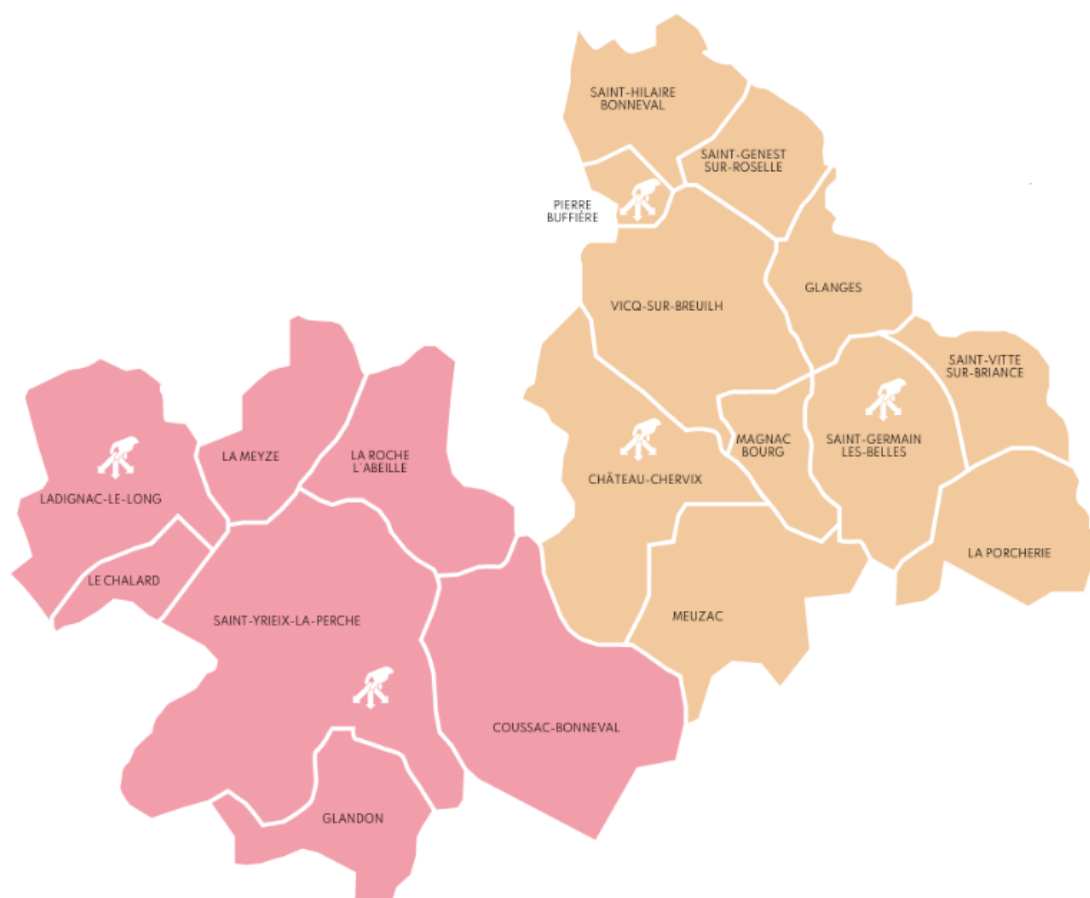


Table of contents

1. General provisions, purpose and objective of the regulation	5
2. Household and similar waste collected during door-to-door collection	6
2.1 Residual household waste.....	6
2.2 <i>Non-household waste similar to household waste</i>	6
3 Recyclable household waste to be deposited at voluntary collection points.....	7
3.1 Recyclable household packaging	7
3.2 Papers	7
3.3 Glass packaging	8
3.4 Cardboard.....	8
4 Waste to be deposited at waste collection centres	9
5 Bio-waste.....	11
6 Other waste and their specific disposal methods	12
7 Organization of collection.....	13
7.1 Collection of residual household waste	13
7.1.1 Scope of application	13
7.1.2 General terms and conditions	13
7.1.3 Frequency and schedules	14
7.1.4 Case of public holidays.....	14
7.1.5 Safety of waste collection professionals.....	14
7.1.6 Parking and road maintenance.....	15
7.1.7 Characteristics of dead-end roads.....	15
7.1.8 Access for waste collection vehicles to private roads.....	16
7.1.9 Rag picking.....	16
7.2 Collection on demand	16
7.3 Collection at Eco-Points or Voluntary Drop-off Points	17
7.4 Collection at waste disposal centres	17
8 Rules for the allocation and use of containers for door-to-door collection	17
8.1 Approved containers for the collection of household and similar waste.....	17
8.2 Rules for allocation.....	18
8.2.1 Individual housing	18
8.2.2 Collective housing.....	18
8.2.3 Retailers, government agencies/administration.....	18
8.3 Distribution methods.....	18

8.4 Presentation of waste for collection	19
8.5 Checking bin contents and measures in the event of non-compliance.....	19
8.6 Proper use of bins.....	19
8.6.1 Ownership and security guarding	20
8.6.2 Maintenance.....	20
8.6.3 Procedures for changing bins	20
9 Inspections and penalties	22
9.1 Checks on bins before collection	22
9.2 Failure to comply with collection procedures	22
9.3 Fly-tipping/illegal depositing.....	23
9.4 Burning of waste.....	24
10 Financial provisions	24
10.1 Terms and conditions for financing the service.....	24
10.2 Terms and conditions for the allocation of service costs	24
10.3 Billing terms.....	25
11 General terms and conditions	28
11.1 Application.....	28
11.2 Modifications.....	29
11.3 Protection of users' personal data.....	29
11.4 Enforcement of the regulation	30

Having regard to the Environment Code, in particular Title IV of Book V relating to waste,

Having regard to the General Code for Local Authorities, in particular Articles L5216-5, L5214-16, L2224-13 et seq., L2333-76 to 80 and R2224-23 and following,

Having regard to the General Tax Code, in particular Articles 1520 and following,

Having regard to the Public Health Code,

Having regard to Law No. 2009-967 of 3 August 2009 on the implementation of the Grenelle Environment Forum, known as the Grenelle 1 Law,

Having regard to Law No. 2010-788 of 12 July 2010 on the national commitment to the environment, known as the Grenelle 2 Law, and in particular Article 204 on the management of bio-waste, as well as the thresholds for application set by the decree of 12 July 2011,

Having regard to Decree No. 2005-829 of 20 July 2005 on the composition of electrical and electronic equipment and the disposal of waste from such equipment and its codification in the Environment Code,

Having regard to Decree No. 2015-288 of 10 March 2016 on various provisions for adaptation and simplification in the field of waste prevention and management,

Having regard to the circular of 18 November 2011 and Article 84 of the Haute-Vienne Departmental Health Regulations on the prohibition of open-air burning of green waste,

Having regard to the circular of 10 January 2012 on the procedures for implementing the obligation for large producers to sort bio-waste at source (Articles L 541-21-1, R 543-225 et seq. of the Environment Code)

Having regard to the law of 15 January 2015 on energy transition for green growth

Having regard to the Law of 10 February 2020 on the fight against waste and the circular economy

In view of the Nouvelle Aquitaine Regional Plan for the Prevention and Management of Non-Hazardous Waste relating to the disposal of household and similar waste,

Having regard to the Haute-Vienne Departmental Health Regulations,

Having regard to Recommendation R437 of the CNAMTS (National Health Insurance Fund for the Maritime and Terrestrial Sector) relating to the collection of household waste,

Considering the need to regulate, both for public health and for the safety of users of public roads, the conditions for the collection of household and similar waste throughout the territory of S.I.C.T.O.M. Sud Haute-Vienne,

1. General provisions, purpose and objective of the regulations

The purpose of these regulations is to define the conditions and procedures for the collection of household and similar waste as part of the service provided by SICTOM Sud Haute-Vienne throughout its territory, for the purpose of recovery and/or disposal.

Its purpose is to:

- Ensure a high-quality public service,
- Contribute to improving public hygiene,
- Ensure the safety and compliance with working conditions of those in charge of waste collection and treatment.
- Raise public awareness of the need to reduce waste production and maximize the recovery of waste produced.
- Remind everyone of their obligations regarding waste disposal, based on a system for prevention and penalties for abuse and offences.

These collection regulation apply to all users, whether individuals or legal entities, who live, work or stay in the SICTOM Sud Haute-Vienne area and use the public household and similar waste management service in the municipalities of:

<u>Community of Communes of the Pays de Saint Yrieix</u>	<u>Community of Communes of Briance Sud Haute-Vienne</u>
Coussac Bonneval	Chervix Castle
Glandon	Glanges
Ladignac Le Long	La Porcherie
La Meyze	Magnac Bourg
La Roche L'Abeille	Meuzac
Le Chalard	Pierre Buffière
Saint Yrieix La Perche	Saint Genest Sur Roselle
	Saint Germain Les Belles
	Saint Hilaire Bonneval
	Saint Vitte sur Briance
	Vicq sur Breuilh

The waste concerned is:

- Residual household waste (Art. 2.1)
- Non-household waste similar to household waste (Art. 2.2)

2. Household and similar waste collected during door-to-door collection.

2.1 Residual household waste.

The term "residual household waste" includes waste from domestic life and cleaning of housing, hygiene, and various residues deposited at collection times and not subject to separate collection for recycling.

The following are not included in the term residual and similar household waste collected door-to-door:

- Excavated material, rubble, debris and waste from public and private works,
- Recyclable household waste, managed elsewhere (see Article 2.2): household packaging, paper, glass, cardboard
- Bulky items, green waste, used cooking oil, batteries, end-of-life electrical and electronic equipment (DEEE/D3E), scrap metal, cardboard and specific hazardous waste (DDS), waste oil, wood, furniture waste,
- Gas bottles or canisters, even if previously emptied
- Motor vehicle or agricultural tyres
- Pharmaceutical products,
- Hazardous waste from healthcare professions such as needles and syringes (DASRI),
- Batteries of all kinds,
- Waste that is corrosive or likely to explode or ignite the contents of the bin.
- Toxic products and waste containing asbestos.
- Neon tubes and energy-saving light bulbs.

This list is not exhaustive, so other types of waste not mentioned here may also be included.

2.2 Non-household waste that can be treated as household waste.

Waste similar to household waste is waste from tradespeople, retailers, government agencies, public institutions, associations, etc. that is similar to household waste and is collected and processed by the public waste disposal service without any special technical requirements.

Waste that can be treated as household waste is treated as such:

-When it is comparable to household waste in terms of its nature, chemical, physical and mechanical characteristics (consistency, dimensions, hazardousness, etc.), quantity produced (maximum 1,100 litres per week) and can be disposed of in the same way as household waste without any particular technical constraints and without risk to human health or the environment.

-When it is collected, deposited, stored, presented for collection and collected under the same conditions as household waste in the strict sense.

Residual household waste and similar waste are collected in accordance with the terms and conditions defined by the collection contract.

3 Recyclable household waste to be deposited at voluntary collection points.

Certain types of waste that are currently non-recyclable may be added to the list of recyclable waste as technology advances. The following items are provided for information purposes only, as voluntary collection points are under the jurisdiction of SYDED 87 and may change without modification to this regulation. For further information, please contact SYDED 87 at 05-55-12-12-87 or visit the website: <https://www.syded87.org/fr/>

3.1 Recyclable household packaging

This category includes:

- Metal packaging (tin cans, beverage cans, aerosol cans and cans, aluminum trays),
- Plastic bottles and containers (bottles with caps, water, fruit juice, soda, milk, oil, household cleaning products, wine cubitainers, toiletries),
- Cardboard packaging (cardboard boxes, food cartons),
- Food trays, empty yoghurt pots (plastic), empty cream pots, plastic film, plastic bags

The following are excluded:

- Tissues, paper towels, nappies and polystyrene.

These empty containers should be placed loose in the yellow sorting bins located at eco-points/voluntary waste collection points (P.A.V).

3.2 Paper

This category includes:

- Newspapers and magazines,
- Flyers and advertisements,
- Directories and catalogues,
- Sheets of paper (letters, correspondence) and envelopes,
- Books and notebooks,

The following are excluded:

- Papers that has been in contact with food, tissues, plastic film wrapping around magazines, wallpaper, shredded paper and other special types of paper (gift wrapping paper, carbon paper, adhesive paper, greaseproof paper)

This waste should be placed loose in the blue sorting bins located at eco-points/voluntary waste collection points.

3.3 Glass packaging

This category includes:

- Glass bottles (without caps)
- Glass jars and pots emptied of their contents and without lids.

The following are excluded:

- Flowerpots, mirrors, crockery, earthenware, porcelain, light bulbs, window panes, caps and bottle caps, tableware and other glass objects.

These empty containers should be placed loose in the green sorting bins located at eco-points/voluntary collection points (P.A.V).

3.4 Brown cardboard boxes

This category includes:

- Brown cardboard packaging

Cardboard boxes must be dismantled and placed flat in the containers.

NB: Cardboards boxes from local businesses and large cardboard boxes must continue to be taken to the waste collection centre.

4 Waste to be disposed of at waste collection centres

The following items are provided for information purposes only, as waste collection centres have been under the jurisdiction of SYDED 87 since 1st of January 2020 and may change without modification to this regulation. For further information, please contact SYDED 87 on 05-55-12-12-87 or visit the website: <https://www.syded87.org/fr/>

Waste categories	Instructions to follow
Plant matter	Garden waste (grass clippings, leaves, branches up to 10 cm in diameter). Do not include stumps. Quantities are limited.
Cardboard	All types of Corrugated cardboard emptied of its contents and flattened
Wood	Used demolition wood, wooden doors, untreated frames, plywood, wood scraps, etc.
Furniture	Chairs, armchairs, tables, mattresses, bed bases, storage units, garden furniture, duvets, pillows or any upholstered items
Waste oil	Oil from combustion engines
Plaster	Plasterboard and tiles free of wood, plastic, tiles and insulation
Rubble	Bricks, stones, excavated earth, tiles, flowerpots , dismantled ceramics (toilets, sinks, etc.), sandstone, slate, concrete, etc.
Scrap metal	Empty, uncontaminated metal waste
Cooking oils	Contaminated vegetable oils
Specific Diffuse Waste (DDS)	Contaminated empty packaging, solvents, organic pastes, acids, bases, plant protection products, aerosols, oxidizing agents, oil and diesel filters, mercury products, etc.
X-rays	Silver-based only (paper can be sorted into the paper container)
CDs and DVDs	CD and DVD media
Waste Electrical and Electronic Equipment (WEEE)	Small appliances (hair dryers, drills, microwaves, USB sticks, etc.), screens (televisions, computer screens, etc.), large refrigeration appliances (refrigerators, freezers, air conditioners, etc.) and non-refrigeration appliances (ovens, cookers, washing machines, dishwashers, etc.)
Lamps (WEEE)	Energy-saving lamps, low-energy lamps, neon lights, fluorescent tubes

Ink cartridges (WEEE)	Ink cartridges (WEEE)
Batteries	Batteries and accumulators
Batteries	Vehicle batteries (except for electric vehicles) or other
Waste categories	Instructions to follow
Expanded polystyrene (EPS)	Plastic film not contaminated with food products
Textiles, leather goods and footwear	Clothing, household linen, footwear, leather goods, clean and in bags
Glass	Bottles, jars, pots without lids or caps, excluding crystal tableware
Paper	All paper (excluding special sulphurated paper, aluminum foil, tissues and kitchen roll)
Household packaging	Plastic bottles and containers, metal packaging, cardboard boxes and food cartons
Garden and DIY items	Painters' tools Thermal motorised machines and appliances DIY equipment, including hand tools products and equipment for garden maintenance and landscaping
Toy industry	Outdoor games Indoor games (dolls, soft toys, construction toys, action toys, etc.) Board games and puzzles Gift toys (defined as toys distributed free of charge to consumers as part of the sale of another product, such as a children's meal or a magazine)
ASL sector (sports and leisure goods)	Water sports and leisure activities Board sports (mountain) Outdoor leisure activities Horse riding Racket sports Ball sports PPE / Protective equipment Fitness sports, weight training Hunting & shooting

Waste categories	Instructions to follow
AJB Thermique channel (Thermal engines must be drained of fuel and oil)	Petrol ride-on mower Self-propelled petrol lawn mower Lawnmower accessories: consumables (chainsaw chain, mower basket, etc.) Leaf blower Brush cutter, rotary trimmer, edge trimmer Rotary tiller Rotary tiller Hedge trimmer Chainsaw Shredder Pump Wood splitter
All other <u>non-hazardous</u> waste is accepted	

5 Bio-waste

From 1 January 2024, in accordance with European law and the 2020 anti-waste law, the sorting of bio-waste is MANDATORY and applies to all professionals and individuals.

Article L. 541-1-1 of the Environmental Code defines bio-waste as: "Non-hazardous biodegradable waste from gardens or parks, food or kitchen waste from households, offices, restaurants, wholesale businesses, canteens, caterers or retail stores, as well as comparable waste from food processing plants."

Article L. 541-21-1 of the Environmental Code stipulates that people who produce or hold a significant quantity of waste consisting mainly of bio-waste are required to sort it at source for organic recovery.

The economic sectors most directly affected by the introduction of this obligation are collective catering and food retail, including street markets.

The deployment of means for sorting bio-waste at source is the responsibility of SYDED 87.

For users

Individual compost bins can be ordered from SYDED 87.

For users in collective housing or who do not have land to set up an individual composter, shared or public composters are made available by SYDED 87.

For professionals:

Biowaste produced by professionals may include:

Organic waste packaged in compostable packaging, methanisable and biodegradable packaging, if it is unpackaged.

Kitchen and table waste (KTW) are thrown away in company canteens.

Plant matter from the maintenance of green spaces.

Unsold food products, such as those found in the retail sector.

Residues from the agri-food industry: depending on the type of activity concerned, this organic waste can be very diverse in nature.

This list of bio-waste also includes coffee grounds and filters, as well as tea bags, paper towels and used kitchen roll.

Any professional producing more than 150 litres of bio-waste per week must have their waste collected by an approved professional for treatment.

Businesses that produce more than 10 tonnes of bio-waste per year are required to ensure their recovery in accordance with the circular of 10 January 2012.

From 1 January 2024, the sorting of bio-waste will become widespread and must be done at source for all individuals and professionals in France, in accordance with European law and the 2020 anti-waste law.

The bio-waste concerned:

- Green waste: non-hazardous biodegradable waste from gardens or parks (grass clippings and mowing, dead leaves, shrub trimmings, hedges and twigs, or woody waste from pruning and felling trees and hedges).
- Food or kitchen waste from households, offices, restaurants, wholesalers, canteens, caterers or retail stores (leftovers from meals or meal preparation or expired products that have not been consumed).
- Similar waste from food processing plants.

Individual composters can be ordered from S.Y.D.E.D. 87: Tel: 05.55.12.12.87 or on the website: <https://www.syded87.org/fr/>

6 Other waste and its specific disposal points

List of waste prohibited in OMR bins, Eco-points and waste collection centres.

This waste must be redirected to its specialised disposal point due to its hazardous nature.

Categories of waste that are not accepted	Disposal outlets — existing disposal channels
Waste from healthcare activities posing a risk of infection (DASRI): sharp, cutting and medical waste	Pharmacies
Medicines and veterinary products	Pharmacies and veterinarians
Explosive waste, ammunition	Police stations, bomb disposal units, Prefecture
Radioactive waste	Contact companies specialising in the collection of radioactive waste
Asbestos waste	Contact companies specialising in the collection of asbestos waste
Gas cylinders (oxygen, helium, propane, butane, etc.)	Returnable or taken back by supplier/seller/distributor
Fire extinguishers	Returnable or taken back by supplier/seller/distributor
End-of-life vehicles (ELVs)	ELV treatment centre
Animal carcasses or slaughterhouse waste	Rendering
Tyres	Suppliers or retailers
Stumps and branches with a diameter greater than 10 cm	Contact specialised companies

7 Organisation of collection

7.1 Collection of residual household waste

7.1.1 Scope

The collection of residual household waste concerns:

- Residual household waste from individuals, collected door-to-door or at collection points,
- Household and similar waste from businesses producing less than 1,100 litres per week.

A collection point is a location for the collection of residual household waste equipped with one or more containers assigned to an identifiable group of users. Collection points are organised by S.I.C.T.O.M. SHV in consultation with the local council and the users concerned. They are set up in cases where access is difficult or manoeuvring is dangerous (reversing, narrow roads, private roads, etc.).

7.1.2 General terms and conditions

Waste must be presented for collection only in the containers (wheelie bins) provided by S.I.C.T.O.M. Sud Haute-Vienne, brand name WEBER / QUADRIA (brand name engraved on the lid).

These containers are designed to be picked up by container lifters in order to avoid the risk of various injuries and also to prevent musculoskeletal disorders.

Containers must be filled so that they can be closed without excessive compaction of the waste they contain.

It is forbidden to deposit waste in bags or loose next to the bin.

7.1.3 Frequency and schedule

Household waste is collected:

- Once every two weeks throughout the area
- Once a week in the town centre of St Yrieix la Perche (high-density urban area)

According to the schedule published on the SICTOM SHV website.

Users can obtain further information on collection days and frequencies from the S.I.C.T.O.M. Sud Haute-Vienne.

Containers must be placed on public land the day before collection days.

Containers must be removed within 24 hours of collection.

On-demand collection may be implemented in part or all of the territory with the approval of the users concerned.

7.1.4 Public holidays

Waste collection services are not provided on the following public holidays:

1 January, Easter Monday, 1 May, 8 May, Ascension Day, Whit Monday, 14 July, 15 August, 1 November, 11 November, 25 December.

Collection takes place on the preceding Monday in the same week.

The collection schedules are available on the user portal from the website www.sictom-shv.fr

7.1.5 Safety of collection professionals

Wastes are collected in accordance with the procedures described in these regulations and in compliance with the recommendation R437 of CNAMTS.

The occupational risks associated with collection work are diverse and varied, and may include:

- related to equipment (containers, bags, compaction systems, container lifts, skips, waste, etc.),
- related to the layout of the site (pedestrianised streets, two-way traffic, etc.).

The risks may be:

- Biological risks: poisoning by hazardous, contaminated substances
- Chemical risks: poisoning by hazardous substances, splashes in the eyes
- Mechanical risks: crushing, pinching
- Road risks: collision with a car or skip
- Risks of musculoskeletal disorders: repetitive movements
- Risks of falling: falling from the footboard, falling containers

A prevention initiative has been launched covering the practices of SICTOM SHV agents and the collection service provider. This will result in corrective and preventive measures that may change the collection procedures.

Situations are dealt with on a case-by-case basis, and the users concerned (in the presence of elected representatives from the area concerned) will be systematically consulted to explore the possibilities.

SICTOM SHV will then send the new procedures to users in an information letter.

7.1.6 Parking and road maintenance

Waste collection must be able to take place without any particular hindrance.

If it is impossible to pass due to obstructive or unauthorised parking of a vehicle preventing the passage of collection vehicles, collection may not be provided.

S.I.C.T.O.M. Sud Haute-Vienne will also inform the authorities responsible for enforcing the Highway Code who will take the necessary measures to allow the collection vehicle to pass.

In the event of roadworks preventing the lorry from passing, the local council must inform SICTOM SHV 72 hours in advance so that it can adapt the collection service for the users concerned.

Along roads, trees, hedges and shrubs belonging to residents and municipalities must be properly pruned by them to allow the collection vehicle to pass. They must therefore allow vehicles with a height of four metres (4m) to pass without obstruction.

Furthermore, they must not extend beyond the public domain (property boundary).

For safety reasons, individual containers must be removed from public land within 24 hours of collection. Communal bins (or collection points) must not be moved without the express authorisation of S.I.C.T.O.M SHV.

In the case of collective housing, the handling of collective and/or individual bins is the responsibility of the manager or co-ownership.

Bins must be placed at the boundary of the property on public land.

7.1.7 Characteristics of dead-end roads

New dead-end roads must end with a turning area free of parking and on a public road, so that the collection vehicle can turn around without manoeuvring. Failing this, a T-shaped manoeuvring area must be provided, despite the ban on reversing.

For existing roads, a practical solution specific to each case will be found in consultation between S.I.C.T.O.M. Sud Haute-Vienne, users, the town hall.

If no manoeuvres are possible, a collection area for wheelie bins must be organised, considering the needs of the users to be served.

Local authorities can contact SICTOM SHV, which is a source of proposals on this subject.

7.1.8 Access for collection vehicles to private roads

SICTOM Sud Haute-Vienne can collect household and similar waste from private roads, subject to access and turning space. This collection will be carried out under an agreement between S.I.C.T.O.M. Sud Haute-Vienne and the owner of the private road.

7.1.9 Ragpicking

Scavenging and ragpicking, that is to say the collection by unauthorised persons of objects of any kind presented for household waste collection, is strictly prohibited before, during and after collection.

Failure to comply with this prohibition constitutes a first-class offence punishable by a fine of €38 - Article 131-13 of the Penal Code.

7.2 Collection on demand

Following a successful initial trial, SICTOM SHV is implementing a second trial of on-demand collection across the entire territory (and eligible households).

In our rural area, waste collection remains an important issue for the community. All elected representatives wish to guarantee a high-quality, local service to all users in the municipalities served.

To guarantee this service and to comply with the General Code for Local Authorities, a fortnightly household waste collection service must be guaranteed (26 collections per year).

However, in reality, users present their bins for collection around eight times a year.

Regardless of the situation, the collection lorry makes a systematic round of all collection points in the SICTOM SHV area, even if there are no bins to collect.

Based on this observation, and with a view to considering more virtuous practices for the future, SICTOM SHV is conducting an experiment with volunteer users.

The ultimate goal is, of course, to contain the costs associated with waste collection and to limit the cost of user fees.

This new voluntary trial is part of potential changes in future practices.

The price of the service subscription (fixed part) remains unchanged and is identical to the subscription for all users in the area, depending on the size of the container.

The price per collection will be reduced by one collection per quarter (one free collection per half-year). Collections not used during a quarter cannot be carried over to another quarter.

In practice, users can change their collection schedule whenever they wish by requesting a collection (***by default***, the truck will no longer be scheduled to collect automatically).

A few hours (minimum 36 hours) before the usual collection time, users can contact the SICTOM SHV service to request door-to-door collection via their user portal (website) or via a control box (provided depending on the user's situation).

From that moment on, the collection truck receives information about its route and makes only the necessary stops.

The usual fortnightly schedule will remain unchanged, with only the days selected for collection being covered by the collection truck.

This trial will not entail any additional expense for participating users, on the contrary, will offer one free bin collection per quarter.

Users will, of course, be free to opt out of this trial at any time upon request.

7.3 Collection at Eco-Points or Voluntary Drop-off Points

Eco-points and voluntary waste collection points are operated by SYDED 87.

7.4 Collection at waste collection centres

Recycling centres fall under the jurisdiction of SYDED 87.

8 Rules for the allocation and use of containers for door-to-door collection

8.1 Approved containers for the collection of household and similar waste

For the collection of residual household waste, S.I.C.T.O.M. Sud Haute-Vienne provides households with wheelie bins.

The bins distributed are of the "WEBER / QUADRIA" brand (brand engraved on the lid).

They have a grey body and a dark grey lid.

The containers are equipped with an identification number, a chip and an "address" label to identify the user responsible for them.

The bins available have capacities of 120 L, 240 L, 360 L or 660 L.

Collection cannot be carried out in containers other than those provided.

If the wheelie bin is missing or non-compliant, users are invited to contact the bin management service. (05-55-08-10-46 or contact@sictom-shv.fr)

8.2 Allocation rules

8.2.1 Individual dwellings

For residual household waste, the volume of containers is determined according to user demand.

The containers available and authorised for private individuals are 120L and 240L.

8.2.2 Collective housing

The allocation of bins for collective housing is done in consultation with building managers, based on the space available in the technical rooms to accommodate these bins.

The use of prepaid bags (PINK BAGS) is mandatory.

To purchase prepaid bags, simply visit the SICTOM SHV headquarters for immediate collection or place an order with the service. Free delivery will be made to the user's letterbox (maximum delivery time of 15 days).

8.2.3 Retailers, administrations

The provision of bins to shops, campsites, holiday cottages, industrial sites, village halls, government offices and public establishments is carried out in consultation with S.I.C.T.O.M. SHV. The volume of the bin or bins may be considered on a case-by-case basis.

8.3 Distribution procedures

All requests for bins must be made directly to the reception department of S.I.C.T.O.M. Sud Haute-Vienne.

Bins will be distributed by appointment, after contacting S.I.C.T.O.M. Sud Haute-Vienne to arrange a date.

Individual users have the right to choose between a 120-litre bin or a 240-litre bin.

Users may request a free change of bin size to a smaller or larger size once per year. Beyond that, the service will be charged for.

Free locks for collection bins

For bins that cannot be brought in on collection days, SICTOM SHV offers to fit individual locks to the bins.

These locks are available free of charge upon request to SICTOM in the following cases:

- Bins in collective housing stored outside
- Group bins

- Individual bins whose collection point is more than 100 metres from the entrance to private property.
- Individual bins provided in collective housing to allow for individual collection
- Individual bins that have been repeatedly vandalised
- Bins belonging to local authorities and businesses

If the user requesting the lock does not fall into any of these categories, they will be charged for the installation of the lock.

In the event of loss or theft of the key, the user must contact SICTOM SHV to request a new key. This new key will be charged at the rates set by the SICTOM SHV union committee.

8.4 Presentation of waste for collection

Users must not compact the contents of the bins.

The lid of the container must be closed.

Containers must be presented:

- In front of or as close as possible to the dwelling, in an upright position in the immediate vicinity of the collection route.
- The bin handle facing the street
- At the end of the road for dwellings located in cul-de-sacs that are not accessible to vehicles
- Inside the collection area, located immediately adjacent to the public road, without any suggestion of opening and provided that the containers can be handled without any particular difficulty (level access, no obstruction, etc.)
- Waste from users of communal bins must be placed in prepaid bags.

8.5 Checking the contents of bins and measures in the event of non-compliance

S.I.C.T.O.M. Sud Haute-Vienne agents are authorised to check the contents of containers (bins and bags).

If the contents of the collection bins do not comply with the sorting instructions mentioned in the SICTOM SHV and SYDED 87 brochures, the containers will not be collected.

Brochures on sorting are available on request from our SICTOM SHV service or on the website.

A "refusal to collect" sticker will then be placed on the bin.

The user must bring back the uncollected container(s), remove the incorrectly sorted items and present them for the next waste collection. Containers must not be left on public roads under any circumstances.

8.6 Proper use of bins

8.6.1 Ownership and safekeeping

The bins provided by S.I.C.T.O.M. Sud Haute-Vienne are placed under the supervision and responsibility of users for the duration of their availability.

The containers provided are exclusively reserved for the collection of designated waste. Any other use constitutes a breach of the obligations of the service beneficiaries.

Furthermore, collection bins are assigned to a specific address and must not be moved by occupants to another address under any circumstances.

When moving house, the bin must remain at the address to which it is assigned.

8.6.2 Maintenance

Routine maintenance of bins (cleaning, washing) is the responsibility of the user. Bins must be kept clean by the user, both inside and out. Failure to do so may result in the bin not being collected.

Any damage to the bin must be reported to SICTOM SHV so that a repair can be scheduled.

8.6.3 Procedures for changing bins

8.6.3.1 Changes to the number of bins provided

Adjustments to the number or volume of bins will be made as necessary, upon request to S.I.C.T.O.M. Sud Haute-Vienne, which will assess the appropriateness of such operations.

For any request to change bin capacity, S.I.C.T.O.M. Sud Haute-Vienne reserves the right to request the necessary supporting documents to assess the request.

8.6.3.2 Damage, theft or fire

In the event of damage to or loss of the bin, the user is required to report the incident to S.I.C.T.O.M. Sud Haute-Vienne within 72 hours, and S.I.C.T.O.M. Sud Haute-Vienne will repair or replace it.

In the event of wear and tear resulting from normal use, S.I.C.T.O.M. Sud Haute-Vienne will replace and repair defective parts free of charge at the user's request.

In the event of loss or theft, the user will be asked to file a report with the police before a new wheelie bin of equivalent capacity is issued. The first replacement will be free of charge, but subsequent replacements will be subject to a fee.

The user will be charged for the cost of replacing the bin in accordance with these regulations.

In the event of damage to the bin due to the user's fault, the user will be charged for all costs of replacing the bin in accordance with this regulation.

8.6.3.3 Moving house

The containers are assigned to the property and not to the occupant. S.I.C.T.O.M. Sud Haute-Vienne remains the owner.

When moving house, the bins and the associated key should be left on site and S.I.C.T.O.M. Sud Haute-Vienne should be contacted in order to update the user's file.

In the event of a change of owner or occupant of a private home or industrial premises, the parties concerned are required to notify SICTOM as soon as possible of the change of owner, occupant or vacancy of the property.

In the event of a change of co-ownership trustee or collective property manager, the parties concerned are required to report this to SICTOM SHV as soon as they become aware of the change.

Subscribers liable for REOMI charges are bound by all the obligations set out in this regulation until the change of user is declared in accordance with the defined procedure and shall bear all the consequences of any failure to comply with this regulation.

These changes of circumstances must be made within 8 days before or after the move, in order to avoid disruption, incivility and incorrect billing for services not provided.

To facilitate changes in circumstances, a form is available on the SICTOM SHV website. This form must be returned to the service by post or email.

9 Inspections and penalties

9.1 Checks on bins before collection

In order to ensure that the waste in the OMR bins complies with regulations, SICTOM SHV professionals carry out regular bin checks.

Each bin that is inspected will be marked with an informative coloured label.

The result of the inspection is indicated by three types of coloured labels:

- GREEN label: Waste complies with OMR requirements
- ORANGE label: Some waste is not expected in the OMR bin; the user is informed of the unwanted waste in the bin (the bin is collected)
- RED label: A large amount of waste is not expected in the OMR bin; the user is informed of the unwanted waste in the bin (the bin is not collected and the user is asked to sort the contents before putting the bin out again for the next collection). In addition, the user is informed of their sorting error by post mail.

Any breach of these regulations will result in the penalties provided for in the Environment Code and the General Code for Local Authorities. A report may be drawn up and the offence may be subject to administrative and/or criminal penalties.

9.2 Failure to comply with collection procedures

In the event of non-compliance with collection procedures, two cumulative penalties may be imposed:

-an administrative penalty under Article L 541-3 of the Environmental Code, according to the following table adopted by the Union Committee:

Presence of unauthorised waste and/or bio-waste in the bin observed by the collection service provider and/or a SICTOM SHV sorting ambassador	A formal notice to comply with the regulations is sent by post mail. In the event of a repeat offence within <u>12 consecutive months</u> , an administrative fine of €100 is imposed
Presence of commercial bags not distributed by S.I.C.T.O.M. SHV in communal and collection bins	A formal notice to comply with the regulations is sent by post mail. In the event of a repeat offence within <u>12 consecutive months</u> , an administrative fine of €100 will be imposed
Presence of waste whose owner is formally identified in a bin that is not theirs or in a communal bin to which they are not assigned	A letter stating the offence and the amount of the fine is sent to the offender. Administrative fine of €100
Failure to maintain the bin	€70
Damage to the bin requiring repair or replacement, including the electronic chip	Price listed on the contract schedule plus a flat rate of €100 for labour

Replacement of the bin following theft, loss or damage	Prices listed on the contract schedule plus a flat rate of €100 for labour
No return of the bin upon departure from the accommodation	Price listed on the contract schedule plus a flat rate of €100 for labour
Request to install a lock on the bin or replace the lock following breakage	€70
Duplicate key (renewal, loss, non-return)	€15
Cleaning and disinfection of a bin	€70

For all the penalties listed above, the user has 15 days to respond and provide any explanations to S.I.C.T.O.M. SHV. After this period, the payment notice will be sent to the person concerned.

Administrative fines (€100 fines) may be cancelled if the user attends a 45-minute waste sorting awareness session organised by SICTOM SHV. A schedule of sessions is available from SICTOM SHV.

- AND a criminal penalty in the form of a first-class fine in accordance with Article R 610-5 of the Penal Code.

9.3 Fly-tipping

It is forbidden for anyone to deposit, abandon, throw away or dump waste on public or private roads, except in locations designated for this purpose by the competent administrative authority.

PLEASE NOTE: ANY BAGS PLACED OUTSIDE THE BIN PROVIDED FOR THIS PURPOSE ARE CONSIDERED ILLEGAL DUMPING, EVEN IF THEY ARE PLACED IN FRONT OF YOUR HOME OR NEXT TO YOUR APPROVED BIN.

Offenders are liable to:

- an administrative penalty in accordance with Article L 541-3 of the Environment Code.

Placing bags in front of your home, next to the bin or at the recycling point	€100
Illegal dumping	€1,500

- a criminal penalty (imprisonment for up to 2 years and a fine of €75,000 in accordance with Article L 541-44 of the Environment Code. (Criminal proceedings may be dropped upon payment of a fixed fine of €1,500)

- but also to having to pay the costs incurred by the municipalities (or S.I.C.T.O.M. SHV) for the restoration of the contaminated sites, after formal notice has been given and no action has been taken (Article L541-3 of the Environment Code) according to the following table:

Removal of fly-tipped waste less than 1m3	€100
Removal of fly-tipped waste exceeding 1m3	€200

If the fly-tipping is carried out using a vehicle, offenders are also liable to the additional penalty of confiscation of the item used or intended to be used to commit the offence or the item that is the product of the offence (L 541-46 VIII of the Environment Code).

9.4 Burning of waste

Under Article 84 of the departmental health regulations, the open-air burning of waste (biowaste, green waste, toxic waste such as waste oil, solvents, treated wood waste, empty paint pots, aerosol cans) is prohibited within the territory. Offenders are liable to criminal penalties (up to two years' imprisonment and a fine of €75,000 under Article L 541-44 of the Environment Code). (Criminal proceedings may be settled by payment of a fixed fine of €1,500).

10 Financial provisions

10.1 Terms and conditions for financing the service

The financing of the S.I.C.T.O.M. SHV public household and similar waste disposal service is identical throughout the territory.

Funding is provided by the Incentive-Based Household Waste Collection Fee (**REOMI**).

The **REOMI** is calculated based on the service provided to the user. It is divided into two parts:

- **The service subscription (fixed annual amount based on the size of the bin)**
- **Consumption (actual number of household waste bin collections over the period)**

As of 1 January 2022, S.I.C.T.O.M. SHV will collect the Incentive Household Waste Collection Fee directly from users through the Accounting Management Service of St Yrieix la Perche

The price lists and any additional information on the terms of payment of the R.E.O.M.I. can be obtained from S.I.C.T.O.M. Sud Haute Vienne.

The fee schedule is voted on by the union committee at the end of the year for application in the following year (fee schedule valid for one full calendar year).

10.2 Methods of allocating service costs

The R.E.O.M.I is not simply intended to finance the collection of residual household waste, but also to cover all the operating and investment costs of the waste service for users in the area.

The following are included in operating expenses:

- the financing of household waste collection;
- the costs of treating and recovering household waste,
- the operating costs of the S.I.C.T.O.M. SHV waste collection centres managed by SYDED 87 (staff, maintenance and treatment of recovered waste)
- costs of transferring and processing selective sorting at voluntary drop-off points (eco points).
- Other costs for one-off collections (tyres, shells, etc.), communication and events related to waste activities

SICTOM SHV has delegated the management of eco points and waste collection centres to SYDED 87.

10.3 Billing terms

Each dwelling (occupied or unoccupied) in a property located within the territory of S.I.C.T.O.M. SHV is considered a "service user".

Professionals and local authorities are considered "service users".

This property or premises is classified as "Residential" for tax purposes and is assigned a "fixed" number. This "fixed" number is a unique identifier used by the property tax authorities and SICTOM SHV services.

The user must notify S.I.C.T.O.M. SHV within 8 days of moving into or out of the premises by email or post, providing supporting documentation (deed of sale or purchase, lease or inventory of fixtures on entry or exit).

Without this step, the subscription will be charged until the date of notification to S.I.C.T.O.M. SHV.

The subscription is billed for each premises with an assigned identification number, based on the volume of the bin(s) allocated to the user or owner of the property. It will be calculated monthly in the event of a change in the user's situation (moving house, change in bin size).

The fixed rate per bin corresponds to the costs incurred for household waste collection, fixed service costs, the operation of eco-points and the management of waste collection centres.

The bin collection fee covers the costs of transporting and treating household waste.

Users with shared bins:

All users connected to a collective bin will be charged a subscription fee corresponding to the cost of an individual 120-litre bin.

Their variable portion will consist of the purchase of a roll of prepaid bags (pink bags) at the current rate.

Prepaid bags from the SICTOM SHV head office or delivered to the user's letterbox.

The rates applicable each year are voted on by the Trade Union Committee, communicated to users on the S.I.C.T.O.M. website (www.sictom-shv.fr) and on the half-yearly invoice.

The subscription is annual and will be invoiced in four quarters. In the event of moving in or out, a monthly pro rata calculation will be made. Any month that has begun will be due. A final invoice will be sent within 30 days.

Considering that it is impossible to achieve zero waste under current regulation and given that some everyday waste has no outlet, in order to combat illegal dumping and burning in the area, each household must be equipped with a collection bin. To this end, the subscription fee for people who do not have a bin is the same as the subscription fee for a 120-litre bin.

Rental accommodation:

The fee is applied primarily to the user of the premises, the tenant.

When a tenant moves into or out of the property, SICTOM SHV must be informed of this change in circumstances.

If the full contact details of the occupying tenant are not known, or after repeated failures by the owner to report the change, the fee will be applied to the owner.

When the property is vacant between two tenants, a transition period of three months is offered during which the charge is frozen to allow the owner (and/or tenant) to complete the necessary administrative procedures. If, within this three-month period, no change in the situation of the property has been notified to SICTOM SHV, the charge will automatically be applied to the owner.

One-off events and festivities:

A specific rate is applied for requests to supply bins for temporary events lasting less than one month. This rate includes the supply of the bin plus S.I.C.T.O.M. SHV's travel costs. Events lasting more than one month will be treated as individual bin allocations plus a flat-rate travel fee.

Requests for bins for one-off events or festivities must be made 15 days before the desired delivery date using the specific form available on request from SICTOM SHV.

Special cases:

- If the property is a second home (whether it is occupied or not, during the year), a subscription is mandatory and is the same amount as for a main residence.

- A property that is habitable but unoccupied and has not been offered for rent is, by definition, a second home.

- If the property is uninhabitable in the fiscal sense of the term, the user must provide a cadastral property statement indicating the property category from 1 to 8 and a certificate of vacancy. If the property is categorised as 7 or 8 (unfit for habitation), the user will be exempt from the fixed portion of the subscription. - If the property is habitable and is rented out, the bill may be made out in the tenant's name upon written request from the owner.

In the event of the death of the main user, a death certificate must be sent to S.I.C.T.O.M. Shv. If the surviving spouse remains in the property, the file will be placed in their name unless they expressly request that the account be closed. If the user lived alone, a final statement of account will be sent to the solicitor handling the estate.

If a user living alone moves into a nursing home, S.I.C.T.O.M. SHV may freeze that user's account upon written request, provided that proof of admission to the retirement home is supplied.

According to national regulations, a user's social situation cannot be considered when calculating their bill. The following cannot therefore be taken into account:

- the disability of the user or a member of the household
- the user's income
- the presence of young children
- the length of time the accommodation is occupied (e.g. second home)
- etc.

Childminders, family carers or informal carers may request an additional bin for their activity, for which only the consumption will be counted (lifted or bag).

Proof must be provided annually to SICTOM SHV.

Disputing collection:

All S.I.C.T.O.M. SHV bins are equipped with a chip. This chip records a GPS location, date and time, when the bin is collected.

In the event of a dispute regarding the collections recorded on the invoice, the user will be provided with a statement of collections showing the date, time and GPS coordinates of the collections.

The user must then provide proof that their bin was not collected.

Possible exemption:

Only uninhabitable dwellings with tax documentation (category 7 or 8) that are unoccupied are eligible for exemption. A property statement from the property tax department must be sent to SICTOM SHV, showing the name of the owner, the plot number, the address and permanent number of the premises, and the category of the premises.

Professionals who, due to the nature of their work, are required to have specific waste disposal facilities, may claim exemption from the REOMI tax, provided they submit a service agreement with a company specialising in the collection of commercial waste on an annual basis (in January of each year). Failure to submit this agreement will result in the basic tax (flat rate without bin) being applied.

Final settlement:

Users must report any change in circumstances within eight days, providing supporting documentation.

At the end of the period, a final account balance will be issued to confirm the end of the fee.

Depending on the situation, a refund or additional invoice will be issued to the user leaving the property.

NB: Any late notification or failure to report a change in circumstances for which invoices have been issued. SICTOM SHV will not be able to reverse any outstanding amounts beyond 3 months (the last invoice). All previous invoices issued will be payable.

11 General terms and conditions

11.1 Application

Once adopted by the union committee, this regulation shall apply throughout the territory of SICTOM Sud Haute-Vienne.

This regulation shall be forwarded to the Prefecture.

This regulation will be displayed at the headquarters of S.I.C.T.O.M. Sud Haute-Vienne and will be available in each member municipality.

It will also be available on the SICTOM SHV website.

It shall apply from 1 January 2026.

11.2 Amendments

This regulation is subject to change by decision of the S.I.C.T.O.M. Sud Haute-Vienne union committee.

11.3 Protection of users' personal data.

Context:

In order to ensure the proper performance of its public service mission and to monitor its activity, S.I.C.T.O.M. Sud Haute Vienne has equipped itself with specialised software in which each dwelling in the territory is registered, along with information reported by agents during waste collection (broken bins, incorrectly sorted waste, incorrectly presented waste, etc.).

The personal data essential for managing the service for the supply of bins and door-to-door waste collection are:

- * user's first and last name
- * date of birth
- * full address (referenced in the National Address Database)
- * Cadastral data for the property

Additional personal data useful for managing the service:

* During any contact between the user and the service, subject to their consent, additional information may be collected (email, phone number, etc.).

The purpose of the processing, the duration of use of this data and the rights relating to it will then be communicated to the user.

Once the user is no longer using SICTOM's services (due to moving house, death, etc.) and the data is no longer essential to the service (statute of limitations on invoices is 4 years), it is deleted from the computer systems.

Applicable General Data Protection Regulation:

The legal basis for the processing of this data is the need to carry out a task in the public interest, in this case the management of household and similar waste, for which the data controller is responsible.

Your rights:

In accordance with the amended French Data Protection Act of 6 January 1978, you may access and obtain a copy of your personal data, object to the processing of this data, have it corrected or deleted. You also have the right to restrict the processing of your data for legitimate reasons.

To exercise this right or for any questions about the processing of your personal data in this system, you can:

Contact the Data Protection Officer by email: contact@sictom-shv.fr

Or by post to : S.I.C.T.O.M. Sud Haute Vienne, 45 bd de l'hôtel de Ville 87500 St Yrieix La Perche.

11.4 Enforcement of the rules

The Chairman is responsible for enforcing these regulations.

Approved by the union committee, by resolution no. 2020-05-05 of 5 November 2020.

Amended by resolution no. 2021-04-03 of 27 September 2021

Amended by resolution no. 2021-05-04 of 9 December 2021

Amended by resolution no. 2023-04-04 of 27 September 2023

Amended by resolution no. 2024-04-01 of 23 September 2024

Amended by resolution no. 2024-06-02 of 2 December 2024

Amended by deliberation no no. 2025-04-04 du 24 November 2025

Done at Saint Yrieix La Perche, on 24 novembre 2025

The President Edmond LAGORCE